

Athlete Name: _____



SQUAD AGREEMENT 2020-2021 SEASON

Dear parents/guardians,

Congratulations on your child's invitation to join one of our squads. We look forward to an exciting journey with you and your athlete.

Below are some of the terms and conditions that are a requirement whilst a squad member. This is not the extensive list, but just a short version for your easy reference. To fully understand the rules and regulations that constitute your membership at West Coast Gymnasts, we ask that you please take the time to also read all of our Policies and Procedures, the Club Handbook and the Squad Handbook which are available online via our website www.westcoastgym.org.

We ask that you please be sure you understand all of the obligations to avoid any confusion or misunderstandings. Once you have read, understood and agreed to these conditions, please sign the form to acknowledge your acceptance. No athlete will be permitted to train without the signed squad agreement. You can submit this form via email to events@westcoastgym.org or in person.

MEMBER ETIQUETTE (for both gymnast and parent)

Training

- Training is compulsory and a season-long commitment. The season runs from 1st of November to 31st of October of each year.
- WAG / MAG and ACR Squads are a disciplined stream of gymnastics and work towards a national standard. Coaches have an expectation of good quality training, encouraging that all gymnasts give it their best at all times.
- The philosophy of being a part of the squad means all members must agree to follow the rules, policies and procedures which govern West Coast Gymnasts. If, at any time, members cannot be a supportive and positive force in and outside of the gym, the athlete's position in the squad will be relinquished. As per the Codes of Conduct, negative talk to other parents outside of the facility, in the foyer or seating area may put a member's place on the squad in jeopardy.
- Poor attendance may affect the athlete's position in the squad.
- All Codes of Conduct must be strictly adhered to at all times. These are viewable on the website and applies to athletes, coaches, parents/guardians, spectators, judges and associate members.
- Spectating in the Senior Gym foyer is strictly limited to 20 minutes at the start of training and 20 minutes at the end of training. **Please note: during the Covid-19 pandemic this allowance has been removed due to social distancing regulations and to keep the health and safety of all members at the forefront. The Club will notify families when this restriction is lifted.**
- The gym floor is the domain of committee members, staff, gymnasts & coaches only. Parents and siblings are not to enter the training area unless invited by the coach.
- Participation in gymnastics carries an inherent risk of injury like any sport or physical activity. Many gymnastics activities require inversion of the body which in turn carries the risk of head or spinal injury. This risk is greatly controlled by accredited and experienced coaches. Parents/guardians should be aware of this risk prior to accepting membership.
- Athletes who are injured, depending on the severity of the injury, may still be asked to train, whether it be for a modified program, or to simply work on strength and conditioning. This will be based on the individual athletes injury.
- Gymnasts are expected to wear appropriate clothing for training, such as leotards/crop sets and have their hair tied up off their face, where applicable. Each athlete must have their own water bottle and chalk.
- Children may receive rips to their hands, have sore muscles, become tired until they accustom themselves to the workload, may cry in frustration and even may want to quit due to the physical and mental demands of the sport. This is all a natural part of gymnastics and will be supported by coaches and parents/guardians working together with the athlete.
- Scheduled holiday breaks will be provided during the season - these dates will be set by management once the Gymnastics WA calendar has been finalised and sent to us.

Competitions

- Competitions, an important and fundamental aspect of any gymnastics career, provides an athlete with the opportunity to showcase their hard work and skill development. There is an expectation that at competitions, all gymnasts give it their best, enjoy their time performing and learn from the experience. More information regarding competitions can be found in our Club Squad Handbook.
- Competing is compulsory as there are squad events held throughout the year. Booking online for these competitions will be only be available via the Customer Portal. Notifications will be emailed to squad families when registrations open. It is the parent/guardian's responsibility to make the bookings prior to the deadline.

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- Payment must be made at the time of booking via the Portal prior to the Club's official closing date. Late fees may apply up to 3 days after the closing date. After the 3 days has lapsed, no further entries will be permitted. The competition cost includes the fee to enter the athlete plus a levy which supports coach and judge wages/payments, as well as the administration costs involved to enter athletes.
- Gymnasts are not permitted to take holidays during the competition season and must have the express permission from their coach to take time off as failing to attend competitions could jeopardise the team.
- Gymnasts will be required to purchase club uniform (eg leotards, tracksuit and tshirt) so that they are dressed appropriately wearing Club colours.
- It will be at the discretion of the individual's coach as to what level and stream (national or state) each athlete will compete at.
- All athletes, spectators, parents and guardians must follow the rules and etiquette outlined for competitions. This includes not speaking to judges before, during or after the competition.

Photographic Permission

- Camera surveillance is used at both facilities and images captured by these cameras may be used at any time during the season. This includes, but is not limited to, live streaming to the Junior Gym for parent viewing and for purposes of security review/coach and athlete education.
- Employees and agents of West Coast Gymnasts may take photographs and videos during training and at events for use on the Club's website, in publications and for educational and promotional purposes.
- Photographic permission will also be required at competitions, either held by Gymnastics WA or other clubs. It is important to note that should a parent/guardian not approve photographic permission for Gymnastics WA events, the event becomes a closed session and no spectator will be permitted to use cameras or videos at any time during the session.

By ticking the boxes below, parents/guardians give consent for their child's images to be taken and be used for any of the abovementioned reasons. **If you do not consent to photographic permission, please DO NOT tick the boxes.**

- ☐ Yes, my child's image can be used for promotional purposes (eg, website, publications, TV adverts, social media)
- ☐ Yes, my child's image can be taken at events or competitions during the year (eg. GWA competitions)
- ☐ Yes, my child's image may be used for training and educational purposes

Communications

- The Customer Portal (either web based or via the app) is an integral part of the Club's communication system and will need to remain updated and regularly viewed to ensure communication is maintained between the club, the coaches, the parents and the athletes. At least one email address must remain valid and "subscribed" to email blasts per account.
- Should a query arise regarding the athlete's fees, questions will need to be directly expressed to the Club's Treasurer, Kath Arendt via email: accounts@westcoastgym.org or by calling 9249 3535.
- Each individual coach will advise members on the best possible way to contact them, whether it be via SMS, email or an alternative means of communication. To ensure communication is kept open, contact details will remain updated.
- Parents/guardians are to establish a good partnership with their coach and support a healthy training environment under which the athlete can flourish. Keeping the athlete unaware of any coach issues parents/guardians may be having with their child's coach, members will seek to resolve issues in a professional and calm manner. It is important that athlete's develop a trusting relationship with their coach - this may be tested should they receive conflicting information from their parent/guardian. Working to resolve issues with their child's coach, parents/guardians reduce jeopardizing the coach-athlete relationship.

Medical

- In the event of an emergency or accident, parents must give permission for their child to receive medical assistance (including an ambulance being called) and agree to pay for such costs incurred.
- The club does not administer any medications, under any circumstances, without written permission from the athlete's parent/guardian.
- If an athlete has any medical issues that the club needs to be aware of, it is the responsibility of the parent/guardian to ensure this information is both, noted on the Portal, and mentioned to the coach.
- If an athlete has an Action Plan provided by their GP, then a copy must be provided to the club so that all staff are aware of the gymnasts' medical conditions.
- In the event of a Family Court matter, it is the parent/guardian's responsibility to notify the Club, providing them with the details and any restrictions that may have been put in place.

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FINANCIAL OBLIGATIONS (Please see our Fees Policy for further clarification of your financial obligations)

- A condition of being a squad member requires a credit card number on file (AutoPay via the Portal) or a direct debit agreement in place. Exceptions apply for staff currently employed by the club who wish to offset their fees. It is the responsibility of the account holder to ensure that the credit card details kept on file are accurate, valid and kept up to date.
- For members wishing to pay prior to the due date via EFT, internet banking, cash or cheque, account holders must have the payment processed before the due date to avoid any double-up of payments. If paying into the Club's bank account, parent/guardians must allow 3 working days for the amount to clear.
- Invoices are generated monthly with fees payable within 7 days from the date of invoice. Any accounts overdue more than 7 days may result in late fees being applied.
- The club has authority to take payment from the credit card details held on file on, or after, the due date. The club also has authority to vary the amounts per month based on the calendar for 2020/2021.
- Fees are calculated by using an hourly rate x number of hours per session x number of sessions in the calendar month.
- Continued unpaid accounts will result in the athlete being suspended from class. No refunds are issued should this occur.
- No athlete will be entered into any events/competitions if fees are more than 30 days overdue. All athletes must be a financial member at the time of event entries and have no outstanding debts at the time of competing.
- Parent/guardians of a squad member are to fulfill all of the time and financial obligations such as training fees, registration fees, competition fees, apparel and other obligations related to their athlete's participation. The Fees Policy, readily available on the club's website and on the Customer Portal, further outlines all expectations/obligations. Training fees do not include costs for events, level badges or any uniform items. The fees are applied for the coaching/tuition provided and use of the Club's gymnastics related equipment. Should a competition fall during your child's normal, scheduled training session, that session is forfeited and no credits/make up lessons will be issued. This amount will be used for covering coach/judge costs.
- All claims for a credit on your account must accompany a medical certificate explaining the absence. Credits can only be processed upon a medical certificate.
- The club will be closed on public holidays. No squads will be training on these days. Fees still apply for all public holidays as they have been factored into the squad running costs.
- An Annual Membership and Insurance Registration Fee will be charged in December 2020 in preparation for the 2021 calendar year. This fee also includes personal accident insurance through Gymnastics Australia's Insurer, Marsh Advantage.
- An Annual Equipment Levy is due and payable mid-year which contributes towards the purchase of very expensive and much needed equipment. This fee is non-refundable should an athlete terminate their membership at any time during the season.
- A Fundraising Levy will be invoiced to each competitive family per semester if they choose to opt out of participating in events. A list of events will be provided early 2021 and will give all families the chance to decide which activities they'd like to be a part of.
- In the event that a member of West Coast Gymnasts wishes to withdraw their membership, 4 week's written notice must be provided in writing. During this time, all fees are still due and payable.

AGREEMENT TO TERMS

These Terms and Conditions constitute a legally binding agreement made between you and West Coast Gymnasts, concerning your child's membership at the club and that of being part of a squad.

- You agree that by accepting your invitation for your child to be part of a squad, you have read, understood, and agree to be bound by all of the terms and conditions, Policies and Procedures that constitute membership at West Coast Gymnasts.
- You have visited the Club's website and read, understood and agree to the items mentioned in the Club Handbooks.
- You agree that supplemental terms and conditions or documents may be posted on the Club's website www.westcoastgym.org from time to time and that you agree to these when required.
- You understand and agree that the Club reserves the right to make changes or modifications to its terms and conditions at any time and for any reason. You acknowledge that it is the parent/guardians responsibility to regularly review these terms and conditions to stay informed of updates and that continued membership of the Club implies that you agree to these changes and updates of its Policies and Procedures.
- You agree that the Club has authority to take payment from the credit card details held on file on the due date. The club also has authority to vary the amounts per month based on the calendar for 2020/2021.
- You agree to fulfill all of the time and financial obligations such as training fees, registration fees, competition fees, apparel and other obligations related to the athlete's participation.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Name: _____

Please return this agreement form to the West Coast Gymnasts' office. Please remember that gymnasts will not be permitted to train in their squad until this form has been signed and returned to the Club. It is important for the success of the program that all members sign this agreement form so that misunderstandings will be minimised.